

**Job Opportunity**

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|  | **IDENTIFICATION** | |
| **1.1** | **job title** | **Artisan Maintenance Technician** |
| **1.2** | **Reporting to** | **Administrator, Facilities Management** |
| **1.3** | **Department** | **Operations** |
| **1.4** | **physical location** | **Amref International University** |

Amref International University's focus is on training, research and extension in health sciences with emphasis on promotive, preventive, rehabilitative and palliative health. AmIU is founded on the experience and intellect of Amref Health Africa, which is reputed with over 60 years of quality and innovative public and community health interventions, training and education. It is committed to progressively develop innovative programmes catering to the present as well as future Africa and global health needs. The University offers postgraduate, undergraduate, higher diploma, diploma·, certificate programmes as well as Continuing Professional Development (CPD) courses that prepare human resource for health to serve throughout the health system. AmIU will become the Pan African University in Primary Health care and seeks to train transformation leaders who will Inspire Lasting Change. For more on Amref International University please visit <https://amref.ac.ke>

**MAIN PURPOSE OF JOB**

The Artisan Maintenance Technician will ensure the proper functioning and upkeep of the University's machinery, equipment, and facilities. The role involves various tasks to ensure that the physical environment is safe, functional, and conducive to the University’s operations.

1. **Routine Maintenance:**

Performing scheduled inspections, preventative maintenance, and repairs on machinery, equipment, and physical systems, including carpentry, plumbing and electrical, to ensure they operate efficiently and safely. Troubleshooting by diagnosing mechanical, electrical, or operational issues with machinery, equipment, or facilities repairs and implementing solutions to quickly and effectively resolve problems.

1. **Repair Work:**
2. Conducting general repairs or replacements of faulty parts, systems or facilities maintenance to ensure working condition of equipment and facilities, while working with vendors when installation of new machinery or equipment or facilities, ensuring safety guidelines.
3. Electrical Work: Installing, repairing, and maintaining electrical systems, fixtures, and equipment, including wiring, lighting, outlets, switches and other electrical-related areas.
4. Plumbing: Installing, repairing, and maintaining plumbing systems, fixtures, and equipment, including pipes, valves, faucets, toilets, sinks, and drainage systems, among other plumbing-related areas.
5. Carpentry: Constructing, repairing, and maintaining structures, furniture, cabinets, doors, windows, and other carpentry-related tasks.
6. Painting and Finishing: Painting, staining, and finishing surfaces such as walls, ceilings, floors, and wood/steel/metal work to maintain or improve the appearance and condition of university facilities.
7. **Emergency Response:**

Responding promptly to equipment breakdowns and facilities emergencies to minimize downtime and prevent disruptions to operations, as well as recording and keeping equipment history, repairs and inspections.

1. **Collaboration:**

Collaborating and assisting other team members in setting up equipment and facilities preparations for events within the University.

***Core requirement and Competencies:***

* At least 3 years’ experience in a similar busy environment.
* Knowledge of the operations of a university will be an added advantage
* Have a relevant Diploma in electrical/mechanical engineering or its equivalent.
* Experience in a construction or facilities renovations/management environment
* A relevant certification in Health & Safety will be an added advantage.
* Good communication skills with basic IT skills
* Problem-solving, planning and decision-making, and customer service skills
* Ability to work independently but within a team
* Reporting writing skills

**How to apply**

Email your application to [recruitment@amref.ac.ke](mailto:recruitment@amref.ac.ke) with ***“Artisan Maintenance Technician”*** in the subject line. Your application should include a cover letter and CV with relevant skills and experience ONLY. Only applications received by c.o.b **17th January 2025** will be considered. Please note that only shortlisted candidates will be contacted.

*Duly note that Amref International University does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Although Amref may use different job boards from time to time to further spread its reach for applicants, all open vacancies are published on our website under the Vacancies page and on our official social media pages. Kindly note that official emails from Amref International University OR Amref Health Africa will arrive from an @amref.org address.*

*Amref International University is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults and expects all staff to share this commitment. It is an equal opportunity employer and has a non-smoking environment policy.*